



Lower Columbia Region Harbor Safety Committee

Minutes of General Membership Meeting

1000 to 1130 Hours
Wednesday Jan. 14, 2009

Venue: Commission Room
Port of Vancouver
3103 Lower River Road
Vancouver, Wa 98660



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Call to Order: 1015

Roll Call

Attendance Report – Managing Board					
Member	Alternate	Present	Member	Alternate	Present
Paul Amos	Steve Dobbins	Both Present	Hans Meere		Present
Tim Archer		Present	Heather Moats		Present
Chip Boothe	Diane Butorac Bob Troyer	DB Present	Peter Richards		Present
Dennis Corwin		Not Present	Mike Sasso	Roman Geigle	RG Present
Sebastian Degens	Eric Burnette	Not Present	Jaime Sayers		Not Present
Jon Gornick	Tina Teed	Tina Present	Steve Shaver	Robert Rich Fred Harding	FH Present
Gary Lewin	Dan Jordan	Both Present	Jim Townley		Not Present
Kate Jackson		Present	Lars Uglum		Present
Tom Markgraf		Not Present	Michael Zollitsch		Present
Kristin Meira		Not Present			
9 Members present, 6 Alternates present					
The meeting was conducted with a Quorum present.					
Guests in Attendance					
Name	Email	or Telephone	Name	Email	or Telephone

Introductions - Chair

Officers: Chair Paul Amos, Vice Chairperson Dan Jordan, Secretary/Treasurer Heather Moats.
Managing Board Members: See Membership Report attached.
USCG Liaison Personnel: Lt. Katherine Jackson, MST1 Jaime Sayers

Self Introduction of Members in attendance.

Review of Minutes from General Membership meeting held 10-15-08 - Secretary Treasurer

On a motion duly made and seconded minutes from the meeting of 10-15-08 were approved.

Sub-Committee Reports

Technology Sub-Committee – Hans Meere

Hans reviewed status of website development and capabilities. Website address is;
WWW.LCRHSC.ORG.

Charter Sub-Committee – Dan Jordan

- Proposed Charter Revision – copy of new charter included in separate attachment
Dan Jordan reviewed further revisions to the Charter from the last meeting. Motion to approve the new charter was made and seconded. Approved by the membership with no nay votes.

Outreach Sub-Committee – Heather Moats

Kate Jackson reviewed the outreach letter sent, advising the community of the change from Ports and Waterways Safety committee to the Lower Columbia River Harbor



Safety Committee. The committee continues to work on getting more attendance and interest in the LCRHSC work.

Extreme River Stages Sub-Committee – Sebastian Degens

No report

Anchorage Sub-Committee – Eric Burnette

There was a brief discussion of the status of Anchorage and Lightering Guidelines. Both have had some changes made and need to be finalized by the committee for presentation to the membership.

Rule 9 - Make Way Sub-Committee – no report

Bridges Sub-Committee – Dennis Corwin

See Appendix 1

After the Bridges Sub-Committee report was read into the record the Membership agreed that the LCRHSC should request a written reply from the Willamette River Crossing Advisory Council to our letter of 06.19.08.

Issues Sub-Committee

Review of the process for bringing issues before the Committee. Dan Jordan as Vice Chair is now the gatekeeper for issues. Dan's email address is DAN.JORDAN@COMCAST.NET. Issues Vetting Form will be attached when sending out the minutes and passed to Hans for posting on the website. Preferably this form should be used when sending emails to Dan, completing as much information as possible at the time of submission.

Harbor Safety Plan

Diane Butorac reviewed the reason and process for developing a HSP for the Columbia River. The prioritization worksheet was provided for review by the members. Assignments for working groups had been made at the Managing Board meeting and benchmarks set for developing chapters. See **Appendix 2** for updated spreadsheet. Anyone interested in working on developing one of these areas should contact the head of the working group.

Request for Comment and New Business

Status report on development of lockage operations procedures was requested. It seems the procedures may be developed but need to be distributed for review by the stakeholders then by the LCRHSC

For the Good of the Order

Paul Amos advised the group that the next National Harbor Safety Committee annual meeting will be in Tampa, Florida May 27-29.

Adjourn - 1145



Appendix 1: Charter Sub Committee

LCRHSC Bridges Subcommittee Report

January 14, 2009

I attended the last Willamette River Crossing Community Advisory Meeting on November 13, 2009. The LCRHSC letter was presented at this meeting and was met with surprise by most of the committee. They agreed to put the issue on the table although did not know that the vertical clearance was a concern. Our timing was ideal, as this was the only meeting that allowed public comment and the last meeting before the options were to be revealed to the public.

At this meeting the final bridge types were narrowed down to two final styles, a cable bridge and the new wave design.

I have recently been informed that the architect has been working on a design of a 77', 79' and 81' version of these bridges. I requested for tall vertical clearance to be investigated.

No other progress has been made due to the holidays and the weather.

I will keep you posted.

Dennis Corwin
Bridge Chair

Appendix 2:

LCRHSC HARBOR SAFETY PLAN – CHAPTER DEVELOPMENT JANUARY 14, 2009

SUBJECT	RATING	CURRENT STATUS	DEADLINES	REFERENCES
Anchorage	Drafted	Need to format, present final version to Board	March 11, 2009	PS/ SF/ Portland
Lighting Operations	Drafted	Need to format, present final version to Board	March 11, 2009	PS/ Portland
Bonneville Lockage Procedures	Drafted	Need to format, present final version to Board	March 11, 2009	
Restricted Visibility	1	Work group formed to create draft Lead: Steve Dobbins	March 11, 2009	PS
Pilotage/ Boundaries/ Traffic Management	1	Work group formed to create draft	March 11, 2009	PS/ SF



		Lead: Gary Lewin		
Vessel Access	1	Next chapter to draft Lead: Paul Amos		
Bunkering Operations	1	Next chapter to draft		PS/ Portland
Incident Management (Accidents and Near-Accidents, Equipment Failures, Loss of Propulsion, Emergency Communications, Post Incident Information)	1			SF/ Portland PS/
Towing Vessel Operations	1			PS
Harbor Depths and Underkeel Clearance	1			SF/ Portland PS/
Severe Storms/ Heavy Weather	1			PS/ Portland
Aids to Navigation	1			PS/ Portland SF/
Charts and Publications Required	1.5			PS/ Portland
Automatic Identification System	2			PS
Bridge Team Management	2			PS
Economic and Environmental Impacts	2			SF
General Weather, Currents and Tides	2			SF
Plan Enforcement	2			SF
Substandard Vessel Inspection	2			SF
Tug Requirements / Assist for Tank Vessels	2			PS/ Portland SF/
Waterways Management	2			Portland
Small Vessels/ Make Way Rule	2.5			PS/ SF
Ballast Water Program	2.5			Portland
Arrival Information/ Advance Notice of Arrival	3			Portland/ PS
Bridges	3			SF
Container Vessel Bunker Barge Safety	3			PS
Contingency Routing	3			SF
Firefighting	3			Portland
Fishing Net Conflict Resolution	3			PS
Geographic Plan Applicability and Information	3			PS/ SF
Harbor Safety Committee Educational Materials	3			SF



Hot Work	3			PS/ Portland
Certificate of Adequacy	4			Portland
Naval Vessels - Naval Vessel Protection Zones	4			PS

STANDARD MANUAL ITEMS			
Introduction/ Executive Summary	HSP Committee draft		SF
Glossary of Terms	HSP Committee draft		PS
List of Acronyms	HSP Committee draft		PS

PS = Puget Sound Harbor Safety Plan
SF = San Francisco Harbor Safety Plan
Portland = Old Portland COTP Guidelines



Lower Columbia Region Harbor Safety Committee

Minutes of General Membership Meeting

1000 to 1130 Hours
Wednesday Mar. 11, 2009

Venue: Commission Room
Port of Vancouver
3103 Lower River Road
Vancouver, Wa 98660



Agenda Recap:

CALL TO ORDER: 1014 3

INTRODUCTIONS - CHAIR..... 3

REVIEW OF MINUTES FROM GENERAL MEMBERSHIP MEETING HELD 01-14-09 – VICE CHAIR 3

SUB-COMMITTEE REPORTS 3

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 EXTREME RIVER STAGES SUB-COMMITTEE – NO REPORT 3

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Call to Order: 1014

Roll Call

Attendance Report – Managing Board					
Member	Alternate	Present	Member	Alternate	Present
Paul Amos	Steve Dobbins	SD present	Hans Meere		Present
Tim Archer		Present	Heather Moats		Not present
Chip Boothe	Diane Butorac Bob Troyer	?	Peter Richards		Not present
Dennis Corwin		Present	Mike Sasso	Roman Geigle	RG Present
Sebastian Degens	Eric Burnette	Not present	Jaime Sayers		Not Present
Jon Gornick	Tina Teed	Not Present	Steve Shaver	Robert Rich Fred Harding	Not Present
Gary Lewin	Dan Jordan	Both present	Jim Townley		Present
Kate Jackson		Present	Lars Uglum		Present
Tom Markgraf		Not Present	Michael Zollitsch		Present
Kristin Meira		Not presnt			

Guests in Attendance				
Name	Organization	Name	Organization	
Richard Lauer	Sause	Stu Richard	COLRIP	
Mike Walker	Foss	George Cress	Port of Longview	
Jerry Grossnickle	Bernert			

Introductions - Chair

Officers: Vice Chairperson Dan Jordan

Managing Board Members: See Membership Report attached.

Review of Minutes from General Membership meeting held 01-14-09 – Vice Chair

On a motion duly made and seconded, minutes from the meeting of 01-14-09 were approved.

Sub-Committee Reports

Outreach Sub-Committee – Kate Jackson

Kate Jackson reviewed. Nothing significant to report.

Extreme River Stages Sub-Committee – no report

Rule 9 - Make Way Sub-Committee – no report

Stu Richards (COLRIP) is Involved in the Oregon Board of Maritime Pilot’s Make Way Committee and volunteered to assist with this sub-committee.

Bridges Sub-Committee – Dennis Corwin

Trimet has decided on a final bridge design, a cable stayed bridge. Preliminary engineering work will commence to determine the number of piers, the height of the towers and vertical/horizontal clearances. As a result of the letter sent by the HSC in Nov. 2008, Trimet is addressing the issue of vertical clearance and is looking at all options between 65-120 feet. A cable stayed bridge will



be able to provide some of the best vertical/horizontal clearances in comparison to other bridge designs. Trimet is well aware that the Coast Guard can disapprove the bridge in a year and a half and they would have to start the project again from scratch, so it would be beneficial to address all concerns to navigation early on. One of the major issues facing Trimet is how to have sufficient vertical clearance while keeping the grade of the bridge adequate for pedestrians, bikes and wheelchairs. Trimet has offered to come to the next HSC meeting and update all on the status of the project.

Issues Sub-Committee—Jim Townley

Jim Townley reviewed. Nothing significant to report. As decided at last meeting, Dan Jordan as Vice Chair is the gatekeeper for issues. Dan's email address is DAN.JORDAN@COMCAST.NET.

Harbor Safety Plan

Dan Jordan read Diane Butorac's status report on the Harbor Safety Plan (HSP). Several workgroups have been established and there is good progress on all topics.

Lighting: The Managing Board reviewed the final draft and had minor edits. A final copy will be sent out to the HSP committee for one final review and will be voted on at the next meeting.

Lockage Procedures: The Managing Board reviewed the final draft and had a few questions however no one on the workgroup was able to attend the meeting. A final copy will be sent out to the HSP committee for one final review and will be voted on at the next meeting.

Anchorage: The Managing Board approved all changes with a few changes.

Restricted Visibility: The work group is established and has a draft version. Will plan on having a final draft ready for approval at the next Managing Board meeting.

Traffic Management: Currently conducting outreach to get diverse workgroup.

Next Steps: See **Appendix 1** for updated spreadsheet. Workgroup leaders will start developing a group and set up initial meetings for new chapters.

Request for Comment and New Business

Hans Meere requested assistance with development of the website. He suggested creating a website subcommittee to create the content that goes into the website and also make recommendations to the Managing Board regarding which documents should be uploaded for the general public and which should be viewed only by HSC members. The group discussed ways to publicize the website and the subcommittee will look into various options.

Dan Nutt questioned if and when the Coast Guard will start boarding and inspecting tow boats/barges on the Columbia River. This is being done at other locations in the Coast Guard and he has safety concerns on how this is being done while underway. CDR Chris Keane stated that underway boardings will not be done in the Sector Portland AOR. The benefits gained are not worth the risks associated with an underway boarding on the Columbia.

Gary Lewin raised concern with the proposed rulemaking of establishing Regulated Navigation Areas on the coastal bars. He stated there was only a 30 day comment period and asked if the HSC wanted to provide comment as a group. It was decided that a letter from the HSC would be appropriate and Dan Jordan has the lead. Everyone desiring to comment should give their input to Dan as soon as possible and he will draft a letter and send to the Managing Board for approval.



For the Good of the Order

N/A

Adjourn - 1130

Appendix 1:

**LCRHSC HARBOR SAFETY PLAN – CHAPTER DEVELOPMENT
MARCH 11, 2009**

SUBJECT	RATING	CURRENT STATUS	DEADLINES	REFERENCES
Anchorage	Approved	Final version approved.	N/A	PS/ SF/ Portland
Lighting Operations	Final draft	Need to format, present final version to Board	March 11, 2009	PS/ Portland
Bonneville Lockage Procedures	Final draft	Need to format, present final version to Board	March 11, 2009	
Restricted Visibility	Draft in progress	Work group formed and working on draft Lead: Steve Dobbins	March 11, 2009	PS
Pilotage/ Boundaries/ Traffic Management	1	Conducting outreach to form workgroup Lead: Gary Lewin	March 11, 2009	PS/ SF
Vessel Access	1	Forming workgroup Lead: Paul Amos		
Bunkering Operations	1	Next chapter to draft		PS/ Portland
Incident Management (Accidents and Near-Accidents, Equipment Failures, Loss of Propulsion, Emergency Communications, Post Incident Information)	1	Starting outreach for committee; some mbs identified Lead: Kate Jackson		SF/ PS/ Portland
Towing Vessel Operations	Draft in progress	Workgroup formed and working on draft. Lead: Dan Nutt		PS
Harbor Depths and Underkeel Clearance	1			SF/ PS/ Portland
Severe Storms/ Heavy Weather	1			PS/ Portland
Aids to Navigation	1			PS/ SF/ Portland
Charts and Publications Required	1.5			PS/ Portland
Automatic Identification System	2			PS
Bridge Team Management	2			PS



Economic and Environmental Impacts	2		SF
General Weather, Currents and Tides	2		SF
Plan Enforcement	2		SF
Substandard Vessel Inspection	2		SF
Tug Requirements / Assist for Tank Vessels	2		PS/ SF/ Portland
Waterways Management	2		Portland
Small Vessels/ Make Way Rule	2.5		PS/ SF
Ballast Water Program	2.5		Portland
Arrival Information/ Advance Notice of Arrival	3		Portland/ PS
Bridges	3		SF
Container Vessel Bunker Barge Safety	3		PS
Contingency Routing	3		SF
Firefighting	3		Portland
Fishing Net Conflict Resolution	3		PS
Geographic Plan Applicability and Information	3		PS/ SF
Harbor Safety Committee Educational Materials	3		SF
Hot Work	3		PS/ Portland
Certificate of Adequacy	4		Portland
Naval Vessels - Naval Vessel Protection Zones	4		PS

STANDARD MANUAL ITEMS		
Introduction/ Executive Summary	HSP Committee draft	SF
Glossary of Terms	HSP Committee draft	PS
List of Acronyms	HSP Committee draft	PS

PS = Puget Sound Harbor Safety Plan
 SF = San Francisco Harbor Safety Plan
 Portland = Old Portland COTP Guidelines



Lower Columbia Region Harbor Safety Committee

General Membership Meeting Minutes

Held:
July 8, 2009
1000-1200 hours

Venue: Training Room
USCG Sector Portland
6767 N. Basin Ave
Portland, OR 97217



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1010 Call to Order

Roll Call

Attendance Report					
Member	Alternate	Present	Member	Alternate	Present
Paul Amos	Steve Dobbins	Both Present	Hans Meere		Not Present
Tim Archer		Not Present	Heather Moats		Not Present
Chip Boothe	Diane Butorac Bob Troyer	DB Present	Peter Richards		Not Present
Dennis Corwin		Present	Mike Sasso	Roman Geigle	RG Present
Sebastian Degens	Eric Burnette	EB Present	Jaime Sayers		Present
Jon Gornick	Tina Teed	Not Present	Steve Shaver	Robert Rich Fred Harding	FH Present
Dan Jordan	Gary Lewin	Both Present	Jim Townley		Present
Kate Jackson	Tiffany Clark	Both Present	Lars Uglum		Not Present
Tom Markgraf		Not Present	Michael Zollitsch		Not Present
Kristin Meira		Not Present			
4 Members present, 4 Alternates present The meeting was conducted without a Quorum present.					
Guests in Attendance					
Name	Organization	Name	Organization	Name	Organization
Capt. Myer (COTP)	USCG Captain of the Port				

Introductions

Officers, Managing Board Members, Alternates, USCG Liaison Personnel and Guests were introduced.

Subcommittees Reports—1013

Anchorage – Eric Burnette

LT Jackson stated that the anchorages have been through the first step of the process to add them to the Federal Register. The end date for the comment period is July 27, 2009. The anchorages will then go to the second phase and have another 30 day comment period following that. The study for enhanced anchorages along the Columbia River to include new or additional stern buoys has been funded. The study is expected to start within the next 45 days.

Bridges— Paul Amos reported for Mr. Dennis Corwin

It was reported that there has been no significant change in regards to the tri-met bridge project on the Willamette River since the last meeting. It has been unconfirmed that there is a new engineer proposed for the project that has commented that he may be able to add height to the bridge with ease.



Extreme River Stages—Eric Burnette

The forecast for the low water weekends for the upcoming summer was released from the National River Forecast center. Reported low weekends are as follows: August 30-31, September 27-28, October 11-12. October 25-26 was forecast for the lowest amount of water at -0.2 and -0.4. These low water dates are due to the dams are not going to be releasing as much water on these days. The demand for electricity reduces over the weekend causing the dams to slow the release of water through the dam. Enclosed are the notes from Mr. Burnette's last meeting with the National River Forecast Center.

Make- Way—LT Kate Jackson

It was reported that the committee is trying to have a surge of operations over the Labor Day weekend when most boaters are expected to be on the water. Coordination and a commitment from local Law Enforcement has not been forthcoming. It was suggested by Capt. Dan Jordan and Capt. Gary Lewin that messages were broadcast over marine radios and over commercial radios to inform boaters of make-way requirements. A solicitation for assistance with make-way issues was volunteered with Capt. Stu Richards, Pilots office, offering to assist.

Issues—Dan Jordan, Vice Chair

It was reported there is now a online for that can be filled out and turned into the Vice Chair for any issues that may come up for consideration by the managing board.

Harbor Safety Plan—Diane Butorac

Ms. Butorac reported that the approved chapters of the HSP are now posted on the LCRHSC website, www.lcrhsc.org. It was reported that the changes suggested to the Towed Barge standards and standards of care subchapter were discussed and looked over. It was stated that once a forum was available for vote in the Managing Board meeting the Towed Barge standards would be voted on and put into the new Harbor Safety Plan and on the internet.

CDR Zamperini, USCG Sector Portland, mentioned changes to the lockage requirements following the meeting with the Army Corps of Engineers. These changes include locks above the Bonneville Dam. Charges are waiting to be adopted.

It was suggested that the pilotage and boarding sections of the Harbor Safety Plan be taken off of the work list.

Volunteers were solicited from the general membership for personnel to start work on the Bunkering Operations chapter and the Incident Management chapter. K-Sea volunteered to have one of their personnel for work on the Incident Management chapter. Steve Dobbins volunteered for the Incident Management chapter.

The comment was made that it would be wise to have a note added to the Coast Pilot of how to obtain a copy of the Harbor Safety Plan. Distribution of the Harbor Safety Plan was also questioned; the plan is available on the internet.



The suggestion was made to send out the final copy of the Harbor Safety Plan to tow boat companies in hard copy version rather than online.

Outreach Sub Committee Progress Report

Nothing to report from this meeting.

Requests for Comments and New Business

Meeting Schedule and Locations

The schedule of meetings was discussed; primarily it was discussed trying to move the date from the first Wednesday to another Wednesday. An email solicitation of best dates for the meeting will be forthcoming.

For the Good of the Order

Paul Amos advised that quite a few of the managing board members have not been attending the managing board meetings. This is causing difficulties with the required forum it takes to take a vote and approve an action. He requested that for those members who know they will not be able to regularly attend or feel it likely they won't be able to attend step down and allow their alternate to take the managing board meetings over. He also asked if there were any members that would like to replace any members that may be stepping down from the managing board. Mr. Kirk Bonnin with Olympic Towing stated that he would like to assume one of the open seats on the managing board. K-Sea also stated they would like to add a representative from their office to the managing board.

Capt. Amos at the request of Heather Moats solicited a replacement secretary for the committee due to work commitments. MST1 Jaime Sayers stated she could fill the position of secretary.

LT Jackson introduced Mr. Randy Clark, USCG Sector Portland Planning Division, to the committee. Mr. Clark stated his main duty is to write the Marine Transportation Recovery and Salvage Plan for the Captain of the Port Zone. He went on to explain that this plan is the plan of action that will follow a large natural disaster or other event that can/may render the area and the waterway unusable for a period of time. He stated that he has a new tool that includes information that covers everything that would be needed to relay what is essential to recovery efforts. This tool will be very important in opening the river to marine traffic after an incident.

Capt. Jordan stated that he appreciated all personnel that were supportive of the weather buoy project off of the Columbia River and the importance of these buoys to the river system.

Capt. Amos suggested outreach from the LCRHSC to the local law enforcement agencies with marine patrols should be considered.

Schedule and Place for Next Meeting

Tentative date for the next meeting is September 9, 2009 at the Sector Portland Training room. A definite date will be announced after input on the new date from the general membership.

Adjourned at 1100 Hours



Appendix 1:

LCRHSC Notes from Mr. Burnette's meeting with the National River Forecast center.

Seasonal Low Water Forecast:

On 04 JUN 09 the NW River Forecast Center forecast likely low water dates for the 2009 season:

SUN 30 AUG 09 through MON 31 AUG 09

SUN 27 SEP 09 through MON 28 SEP 09 (could extend into the following week)

SUN 11 OCT 09 through MON 12 OCT 09

SUN 25 OCT 09 through MON 26 OCT 09 (likely the lowest, at -0.2' to -0.4' CRD)

(NOTE: These low water dates tend to occur during or immediately following weekends, since electrical demand is significantly lower on Saturdays and Sundays, causing dams to run less water through their generation turbines on those days. Moreover, these forecasts can shift based on changes in weather and other factors.)



Lower Columbia Region Harbor Safety Committee

**General Membership
Meeting Minutes**

Held:

September 9, 2009
1000 - 1200 hours

Venue: Training Room
USCG Sector Portland
6767 North Basin Ave
Portland, OR 97217



0840 Call to Order

Attendance Report					
Member	Alternate	Present	Member	Alternate	Present
Paul Amos	Steve Dobbins	Both Present	Hans Meere		Present
Tim Archer		Present	Heather Moats		Present
Chip Boothe	Diane Butorac	DB Present	Peter Richards	John Withers	JW Present
Dennis Corwin		Present	Roman Geigle	George Birch	RG Present
Eric Burnette	Sebastian Degens	Present	Jaime Sayers		Present
Jon Gornick	Tina Teed	Both Present	Steve Shaver	Robert Rich Fred Harding	FH Present
Gary Lewin	Dan Jordan	Both Present	Jim Townley		Present
Tiffany Clark	Kate Jackson	KJ Present	Lars Uglum		Present
Tom Markgraf		Not Present	Michael Zollitsch		Present
Kristin Meira		Present	Pete Pawlicki		Present
9 Members present, 6 Alternates present The meeting was conducted with a Quorum present.					
Guests in Attendance					
Name	Email or Telephone	Name	Email or Telephone		
Capt. Myer (COTP)	frederick.g.myer@uscg.mil				
Chuck Orwig	Chuck.orwig@noaa.gov				
Thomas Hackett	Thomas.w.hackett@usace.army.mil				

Introductions

Officers, Managing Board Members, Alternates, USCG Liaison Personnel and Guests were introduced and signed attendance record.

Old Business

Review of Minutes

Review of Minutes from General Membership Board Meeting 07-08-09- Paul Amos. Motion for approval of minutes was made, seconded and carried unanimously.



Weather Buoys - Dan Jordan

Reported that on September 24, the weather buoy will be deployed offshore Astoria, OR. Special thanks to Foss For the anchor chain and to Job Corps for use of the retired CG Buoy tender for placement of the buoy. Dan reported there will be a meeting for the second weather buoy between Port of Portland, Pilots, National Weather Service, and SCRIPS.

New Business

Address Deviations from the Harbor Safety Plan - Paul Amos and Dan Jordan

The committee is not an enforcement organization that the CG will be enforcing the standards of care in the appropriate manners. The committee will notify vessels in the area of the guidelines and the importance of following them.

It was proposed to make a note in the Coast Pilot for Particulars on where to find the Harbor Safety Plan. COTP also mentioned sending out a Marine Safety Information Bulletin detailing this and changing Homeport to allow public viewing of the Harbor Safety Plan.

COTP stated that the Sector will draft a Letter of Warning to be delivered to persons and vessels not following the Harbor Safety Plan. The Sector will head a group on the creation of an enforcement chapter for the Harbor Safety Plan.

It was proposed to have a meeting in the Astoria area on the Harbor Safety Plan for the public. Mr. Eric Burnette will be coordinating this meeting.

Review of the Managing Board Process

Dan Jordan spoke on keeping the managing board staffed with equal amounts of personnel representing specific sections of industry. A motion was made to vote in Mr. Pete Pawlicki with K-Sea as a member of the managing board. Motion was seconded and Mr. Pawlicki was voted in unanimously. It was reported that Eric Burnette and Sebastian Degens have now alternated their positions on the managing board with Eric Burnette now being the representative for the Port of Portland.



Presentations

Mr. Thomas Hackett, Army Corps of Engineers, spoke about the upcoming recon study for the anchor buoy project being looked into by the Army Corps of Engineers. Comments were taken and requested on other options than the anchor buoy system.

Mr. Orwig with NOAA's Northwest River Forecast Center gave a presentation concerning the river levels and the process of predicting the river levels.

Sub-committee Reports

Anchorage – Eric Burnette

MST1 Sayer reported that the anchorages final rule has been drafted and is at the Admirals Desk for signature to be sent to Headquarters for placement in the Federal Register and then into the CFR.

MST1 also reported that the Regulated Navigation Area concerning the BAR Closure for the Oregon Coast is in the draft phase as a Final Rule. Reported that as it goes into the Federal Register for comment emails would be sent out to let personnel know it was there to be commented on. The COTP also explained that with this RNA the COTP can allow vessels on a case by case basis cross the bar and that any vessels wishing to cross the bar while this RNA is in effect will have to contact the Sector Portland Sector Command Center directly for approval.

Bridges Committee - Dennis Corwin

Nothing Significant to report since the last meeting.

Extreme River Levels - Eric Burnette

Reported that the Port of Portland along with Dr. David Jay with PSU are looking at the Columbia River Datum and are working to determine why certain gauges are less predictable than other gauges.

Finance

It was reported by Hans Meere with the Merchants Exchange that the LCRHSC website will need a new sponsor as of January 2010 that is willing to pay for the yearly fees of \$300.00.

Harbor Safety Plan – Diane Butorac

Diane Butorac discussed the HSP topics and process involved in prioritization of the topics. Diane Butorac presented an update on the bunkering chapter reporting that it should be prepared for review at the November meeting. She took volunteers for the incident management chapters and requested whether or not any other items needed



to be combined into this chapter. Volunteers were solicited for the next three chapters on the chapter priority list. Paul Amos, Dan Jordan, Gary Lewin and Jim Townley volunteered to work on the upcoming chapters covering under keel clearance, extreme weather/storms, and Aids to Navigation. COTP Fred Myer volunteered to have a member of the CG planning section work in coordination with the volunteers for the extreme weather/ storms chapter and also volunteered a member of the Response department to work on the draft for the Incident management chapter to ensure compliance with the regulations.

Outreach

MST1 Sayers reported that over the Labor Day weekend the USCG Auxiliary, Multnomah County Sheriffs, Columbia County Sheriffs, and Clark County Sheriffs office conducted Make-way operations on the Columbia River. Todd Mains with the CG Aux reported they were able to escort two vessels during their make-way efforts. Paul Amos requested the names of all Law Enforcement officers in order for the committee to draft appreciation letters for their efforts.

For the Good of the Order

Public Comments on Meeting Dates:

It was determined that the second Wednesday of every other month would remain to be the scheduled date for the LCRHSC meetings unless this falls on a state or federal holiday.

Schedule and Place for Next Meeting

Next meeting to be held at the USCG Sector Portland Training Room on Tuesday November 10, 2009 at 0830.

Adjourned at 1153.