



Lower Columbia Region Harbor Safety Committee Managing Board Meeting Minutes

0900 - 1000

Wednesday, 11 January 2012

Venue: USCG MSU Portland, 6767 North Basin Ave, Portland

Managing Board Members Present					
Name of Member and Alternate	Agency/ Industry/ Organization	Sector	Name of Member and Alternate	Agency/ Industry/ Organization	Sector
Jim Townley	Columbia River Steamship Operators	Associations	Eric Burnette	Port of Portland	Ports
Margerie Sedam	Merchants Exchange	Associations	Lars Uglum	Port of Vancouver USA	Ports
Kirk Bonnin	Olympic Tug & Barge	Barge Operators	Phil Brotherton	Transmarine Navigation Corp.	Shipping Agents
Jon Gornick	US Army Corps of Engineers	Federal Agencies	Mike Zollitsch	Oregon Dept of Environ. Quality	State Agencies
Len Tumbarello Mike Zamperini Steve Kee	US Coast Guard	Federal Agencies	Diane Butorac	Washington State Dept of Ecology	State Agencies
Dan Jordan	Columbia River Bar Pilots	Pilots	Hans Meere	Export Grain Terminal (EGT)	Terminal Operators
Carl Boelter	Clean Rivers Cooperative	Port & Vessel Services	Pete Pawlicki	K-Sea Transportation	Vessel Operators
Roman Geigle George Birch	NWFF Environmental	Port & Vessel Services	Dennis Corwin	Portland Spirit	Vessel Operators
Guests in Attendance					
Name	Organization	Name	Organization		
CAPT Helmagi	Columbia River Pilots				

A quorum was present for the meeting.

Call to Order

Chair: Eric Burnette

Vice-Chair: Diane Butorac

Introduced Managing Board Members and Guests

Review of Minutes

Minutes will be posted on the website as soon as they are completed as "Draft" minutes. The Managing Board Meeting November 9, 2011 minutes will be posted and reviewed at the March 2012 meeting.

Old Business

- Susan Johnson was confirmed as Secretary.



- Reviewed roster and updated Managing Board members and alternates. Phil Brotherton will talk at the next meeting of agents to see if anyone else from that sector wants to be on the Managing Board.
- Confirmed 2012 Meeting Dates and Locations

March 14, 2012	Port of Vancouver
May 9, 2012	Millennium Bulk Logistics, Longview
July 11, 2012	USCG, Astoria
September 12, 2012	USCG, Swan Island
November 14, 2012	Portland Spirit
- Discussed 2013 HSC National Conference. No decision made, USCG needs to discuss the issue further so the decision to host the conference or not will be made at March 2012 meeting. Diane Butorac will call the USCG point of contact, Rajiv, and see if any other HSCs have expressed interest in hosting the 2013 conference and notify him that we will be making the decision in March.
- Approved the January 2012 Harbor Safety Plan, a consolidated version with all the current chapters. This document will be in a pdf format and will be available on the website and sent to the Managing Board for further distribution.
- Approved language for Make Way requirements for the WDFW Sportfishing Pamphlet. Diane Butorac will provide WDFW with the information before the deadline for inclusion in the next version.

Committees Reports

Starting in March, committees will report out during the General Membership meetings and only issues or items requiring Managing Board actions will be discussed at the Managing Board meetings.

Finance (Hans Meere)

The Port of Portland is providing funding for the website for 2012.

Make-Way (Steve Kee)

Look at how we can provide more outreach and education on Make Way.

New Business

- Discussed revisions to update the Charter. Changes were proposed to include the website and posting of information there, changes to the Secretary Treasurer responsibilities and attendance requirements. Diane Butorac will send out the proposed revisions and ask for comments. Plan to bring the final draft to the Managing Board in March for approval.
- Eric Burnette provided an update on his request for discussion topics from Merchants Exchange of Portland; CRSOA; PNWA; Columbia River Pilots; Columbia River Bar Pilots; Ports of Kalama, Longview, Portland and Vancouver; and USCG.

Next Meeting: March 14, 2012; Location: Port of Vancouver

Adjourned 1004



Lower Columbia Region Harbor Safety Committee General Membership Meeting Minutes

1000 - 1200

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Guests in Attendance					
Name	Organization	Name	Organization		
Halmagyi	Columbia River Pilots				

A quorum was present for the meeting.

Call to Order

Chair: Eric Burnette

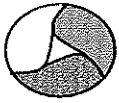
Vice-Chair: Diane Butorac

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Old Business



- Stern Buoy Update / Eric Burnette

Committees Reports

Announced that starting in March, committees will report out during the General Membership meetings and only issues or items requiring Managing Board actions will be discussed at the Managing Board meetings.

Anchorage
Charter
Finance
Make-Way
Navigation
Outreach
USCG Liaison

New Business

- CAPT Rick Williams (USN Ret.) SAIC Marine Technology described need for better charting of the firing range danger Zone off Camp Rilea (near Warrenton). Discussed SDZ (surface danger zone) and DZ (danger zone). Also discussed plans for offshore energy devices at the boundaries of this range. Noted that Pacific Energy ventures / Justin Klure is pursuing this and is in the feasibility study phase now. Noted that Asst Secy of the Army will be visiting Oregon in Feb 12, in part to review this project. Capt Williams noted that eventually there would be the need for some sort of an HSC on the OR/WA coast. The chair suggested that LCRHSC might adopt that role, for this project only, in the short term until some other option surfaced. No decision taken.
- Chair presented PowerPoint from CA state on fuel switching and related issues.
- General membership discussion of fuel switching and loss of propulsion.

Next Meeting: March 14, 2012; Location: Port of Vancouver

Adjourned