



**Lower Columbia Region Harbor Safety Committee**

**General Membership  
Meeting Minutes**

**Held:**

September 9, 2009  
1000 - 1200 hours

**Venue:** Training Room  
USCG Sector Portland  
6767 North Basin Ave  
Portland, OR 97217



**0840 Call to Order**

<b>Attendance Report</b>					
<b>Member</b>	<b>Alternate</b>	<b>Present</b>	<b>Member</b>	<b>Alternate</b>	<b>Present</b>
Paul Amos	Steve Dobbins	Both Present	Hans Meere		Present
Tim Archer		Present	Heather Moats		Present
Chip Boothe	Diane Butorac	DB Present	Peter Richards	John Withers	JW Present
Dennis Corwin		Present	Roman Geigle	George Birch	RG Present
Eric Burnette	Sebastian Degens	Present	Jaime Sayers		Present
Jon Gornick	Tina Teed	Both Present	Steve Shaver	Robert Rich Fred Harding	FH Present
Gary Lewin	Dan Jordan	Both Present	Jim Townley		Present
Tiffany Clark	Kate Jackson	KJ Present	Lars Uglum		Present
Tom Markgraf		Not Present	Michael Zollitsch		Present
Kristin Meira		Present	Pete Pawlicki		Present
9 Members present, 6 Alternates present The meeting was conducted with a Quorum present.					
<b>Guests in Attendance</b>					
<b>Name</b>	<b>Email or Telephone</b>	<b>Name</b>	<b>Email or Telephone</b>		
Capt. Myer (COTP)	frederick.g.myer@uscg.mil				
Chuck Orwig	Chuck.orwig@noaa.gov				
Thomas Hackett	Thomas.w.hackett@usace.army.mil				

**Introductions**

Officers, Managing Board Members, Alternates, USCG Liaison Personnel and Guests were introduced and signed attendance record.

**Old Business**

**Review of Minutes**

Review of Minutes from General Membership Board Meeting 07-08-09- Paul Amos. Motion for approval of minutes was made, seconded and carried unanimously.



### **Weather Buoys - Dan Jordan**

Reported that on September 24, the weather buoy will be deployed offshore Astoria, OR. Special thanks to Foss For the anchor chain and to Job Corps for use of the retired CG Buoy tender for placement of the buoy. Dan reported there will be a meeting for the second weather buoy between Port of Portland, Pilots, National Weather Service, and SCRIPS.

### **New Business**

#### **Address Deviations from the Harbor Safety Plan - Paul Amos and Dan Jordan**

The committee is not an enforcement organization that the CG will be enforcing the standards of care in the appropriate manners. The committee will notify vessels in the area of the guidelines and the importance of following them.

It was proposed to make a note in the Coast Pilot for Particulars on where to find the Harbor Safety Plan. COTP also mentioned sending out a Marine Safety Information Bulletin detailing this and changing Homeport to allow public viewing of the Harbor Safety Plan.

COTP stated that the Sector will draft a Letter of Warning to be delivered to persons and vessels not following the Harbor Safety Plan. The Sector will head a group on the creation of an enforcement chapter for the Harbor Safety Plan.

It was proposed to have a meeting in the Astoria area on the Harbor Safety Plan for the public. Mr. Eric Burnette will be coordinating this meeting.

#### **Review of the Managing Board Process**

Dan Jordan spoke on keeping the managing board staffed with equal amounts of personnel representing specific sections of industry. A motion was made to vote in Mr. Pete Pawlicki with K-Sea as a member of the managing board. Motion was seconded and Mr. Pawlicki was voted in unanimously. It was reported that Eric Burnette and Sebastian Degens have now alternated their positions on the managing board with Eric Burnette now being the representative for the Port of Portland.



## **Presentations**

Mr. Thomas Hackett, Army Corps of Engineers, spoke about the upcoming recon study for the anchor buoy project being looked into by the Army Corps of Engineers. Comments were taken and requested on other options than the anchor buoy system.

Mr. Orwig with NOAA's Northwest River Forecast Center gave a presentation concerning the river levels and the process of predicting the river levels.

## **Sub-committee Reports**

### **Anchorage – Eric Burnette**

MST1 Sayer reported that the anchorages final rule has been drafted and is at the Admirals Desk for signature to be sent to Headquarters for placement in the Federal Register and then into the CFR.

MST1 also reported that the Regulated Navigation Area concerning the BAR Closure for the Oregon Coast is in the draft phase as a Final Rule. Reported that as it goes into the Federal Register for comment emails would be sent out to let personnel know it was there to be commented on. The COTP also explained that with this RNA the COTP can allow vessels on a case by case basis cross the bar and that any vessels wishing to cross the bar while this RNA is in effect will have to contact the Sector Portland Sector Command Center directly for approval.

### **Bridges Committee - Dennis Corwin**

Nothing Significant to report since the last meeting.

### **Extreme River Levels - Eric Burnette**

Reported that the Port of Portland along with Dr. David Jay with PSU are looking at the Columbia River Datum and are working to determine why certain gauges are less predictable than other gauges.

### **Finance**

It was reported by Hans Meere with the Merchants Exchange that the LCRHSC website will need a new sponsor as of January 2010 that is willing to pay for the yearly fees of \$300.00.

### **Harbor Safety Plan – Diane Butorac**

Diane Butorac discussed the HSP topics and process involved in prioritization of the topics. Diane Butorac presented an update on the bunkering chapter reporting that it should be prepared for review at the November meeting. She took volunteers for the incident management chapters and requested whether or not any other items needed



to be combined into this chapter. Volunteers were solicited for the next three chapters on the chapter priority list. Paul Amos, Dan Jordan, Gary Lewin and Jim Townley volunteered to work on the upcoming chapters covering under keel clearance, extreme weather/storms, and Aids to Navigation. COTP Fred Myer volunteered to have a member of the CG planning section work in coordination with the volunteers for the extreme weather/ storms chapter and also volunteered a member of the Response department to work on the draft for the Incident management chapter to ensure compliance with the regulations.

### **Outreach**

MST1 Sayers reported that over the Labor Day weekend the USCG Auxiliary, Multnomah County Sheriffs, Columbia County Sheriffs, and Clark County Sheriffs office conducted Make-way operations on the Columbia River. Todd Mains with the CG Aux reported they were able to escort two vessels during their make-way efforts. Paul Amos requested the names of all Law Enforcement officers in order for the committee to draft appreciation letters for their efforts.

### **For the Good of the Order**

#### **Public Comments on Meeting Dates:**

It was determined that the second Wednesday of every other month would remain to be the scheduled date for the LCRHSC meetings unless this falls on a state or federal holiday.

#### **Schedule and Place for Next Meeting**

Next meeting to be held at the USCG Sector Portland Training Room on Tuesday November 10, 2009 at 0830.

**Adjourned** at 1153.