



Lower Columbia Region Harbor Safety Committee

Minutes of General Membership Meeting

1000 to 1130 Hours
Wednesday Mar. 11, 2009

Venue: Commission Room
Port of Vancouver
3103 Lower River Road
Vancouver, Wa 98660



Agenda Recap:

CALL TO ORDER: 1014 3

INTRODUCTIONS - CHAIR..... 3

REVIEW OF MINUTES FROM GENERAL MEMBERSHIP MEETING HELD 01-14-09 – VICE CHAIR 3

SUB-COMMITTEE REPORTS 3

 OUTREACH SUB-COMMITTEE –KATE JACKSON 3

 EXTREME RIVER STAGES SUB-COMMITTEE – NO REPORT 3

 RULE 9 - MAKE WAY SUB-COMMITTEE – NO REPORT 3

 BRIDGES SUB-COMMITTEE – DENNIS CORWIN..... 3

 ISSUES SUB-COMMITTEE—JIM TOWNLEY 4

HARBOR SAFETY PLAN 4

REQUEST FOR COMMENT AND NEW BUSINESS..... 4

FOR THE GOOD OF THE ORDER 5

ADJOURN - 1130 5

APPENDIX 1: HARBOR SAFETY PLAN TRACKER 5



Call to Order: 1014

Roll Call

Attendance Report – Managing Board					
Member	Alternate	Present	Member	Alternate	Present
Paul Amos	Steve Dobbins	SD present	Hans Meere		Present
Tim Archer		Present	Heather Moats		Not present
Chip Boothe	Diane Butorac Bob Troyer	?	Peter Richards		Not present
Dennis Corwin		Present	Mike Sasso	Roman Geigle	RG Present
Sebastian Degens	Eric Burnette	Not present	Jaime Sayers		Not Present
Jon Gornick	Tina Teed	Not Present	Steve Shaver	Robert Rich Fred Harding	Not Present
Gary Lewin	Dan Jordan	Both present	Jim Townley		Present
Kate Jackson		Present	Lars Uglum		Present
Tom Markgraf		Not Present	Michael Zollitsch		Present
Kristin Meira		Not presnt			
Guests in Attendance					
Name	Organization	Name	Organization		
Richard Lauer	Sause	Stu Richard	COLRIP		
Mike Walker	Foss	George Cress	Port of Longview		
Jerry Grossnickle	Bernert				

Introductions - Chair

Officers: Vice Chairperson Dan Jordan

Managing Board Members: See Membership Report attached.

Review of Minutes from General Membership meeting held 01-14-09 – Vice Chair

On a motion duly made and seconded, minutes from the meeting of 01-14-09 were approved.

Sub-Committee Reports

Outreach Sub-Committee – Kate Jackson

Kate Jackson reviewed. Nothing significant to report.

Extreme River Stages Sub-Committee – no report

Rule 9 - Make Way Sub-Committee – no report

Stu Richards (COLRIP) is Involved in the Oregon Board of Maritime Pilot’s Make Way Committee and volunteered to assist with this sub-committee.

Bridges Sub-Committee – Dennis Corwin

Trimet has decided on a final bridge design, a cable stayed bridge. Preliminary engineering work will commence to determine the number of piers, the height of the towers and vertical/horizontal clearances. As a result of the letter sent by the HSC in Nov. 2008, Trimet is addressing the issue of vertical clearance and is looking at all options between 65-120 feet. A cable stayed bridge will



be able to provide some of the best vertical/horizontal clearances in comparison to other bridge designs. Trimet is well aware that the Coast Guard can disapprove the bridge in a year and a half and they would have to start the project again from scratch, so it would be beneficial to address all concerns to navigation early on. One of the major issues facing Trimet is how to have sufficient vertical clearance while keeping the grade of the bridge adequate for pedestrians, bikes and wheelchairs. Trimet has offered to come to the next HSC meeting and update all on the status of the project.

Issues Sub-Committee—Jim Townley

Jim Townley reviewed. Nothing significant to report. As decided at last meeting, Dan Jordan as Vice Chair is the gatekeeper for issues. Dan's email address is DAN.JORDAN@COMCAST.NET.

Harbor Safety Plan

Dan Jordan read Diane Butorac's status report on the Harbor Safety Plan (HSP). Several workgroups have been established and there is good progress on all topics.

Lightering: The Managing Board reviewed the final draft and had minor edits. A final copy will be sent out to the HSP committee for one final review and will be voted on at the next meeting.

Lockage Procedures: The Managing Board reviewed the final draft and had a few questions however no one on the workgroup was able to attend the meeting. A final copy will be sent out to the HSP committee for one final review and will be voted on at the next meeting.

Anchorage: The Managing Board approved all changes with a few changes.

Restricted Visibility: The work group is established and has a draft version. Will plan on having a final draft ready for approval at the next Managing Board meeting.

Traffic Management: Currently conducting outreach to get diverse workgroup.

Next Steps: See **Appendix 1** for updated spreadsheet. Workgroup leaders will start developing a group and set up initial meetings for new chapters.

Request for Comment and New Business

Hans Meere requested assistance with development of the website. He suggested creating a website subcommittee to create the content that goes into the website and also make recommendations to the Managing Board regarding which documents should be uploaded for the general public and which should be viewed only by HSC members. The group discussed ways to publicize the website and the subcommittee will look into various options.

Dan Nutt questioned if and when the Coast Guard will start boarding and inspecting tow boats/barges on the Columbia River. This is being done at other locations in the Coast Guard and he has safety concerns on how this is being done while underway. CDR Chris Keane stated that underway boardings will not be done in the Sector Portland AOR. The benefits gained are not worth the risks associated with an underway boarding on the Columbia.

Gary Lewin raised concern with the proposed rulemaking of establishing Regulated Navigation Areas on the coastal bars. He stated there was only a 30 day comment period and asked if the HSC wanted to provide comment as a group. It was decided that a letter from the HSC would be appropriate and Dan Jordan has the lead. Everyone desiring to comment should give their input to Dan as soon as possible and he will draft a letter and send to the Managing Board for approval.



For the Good of the Order

N/A

Adjourn - 1130

Appendix 1:

**LCRHSC HARBOR SAFETY PLAN – CHAPTER DEVELOPMENT
MARCH 11, 2009**

SUBJECT	RATING	CURRENT STATUS	DEADLINES	REFERENCES
Anchorage	Approved	Final version approved.	N/A	PS/ SF/ Portland
Lighting Operations	Final draft	Need to format, present final version to Board	March 11, 2009	PS/ Portland
Bonneville Lockage Procedures	Final draft	Need to format, present final version to Board	March 11, 2009	
Restricted Visibility	Draft in progress	Work group formed and working on draft Lead: Steve Dobbins	March 11, 2009	PS
Pilotage/ Boundaries/ Traffic Management	1	Conducting outreach to form workgroup Lead: Gary Lewin	March 11, 2009	PS/ SF
Vessel Access	1	Forming workgroup Lead: Paul Amos		
Bunkering Operations	1	Next chapter to draft		PS/ Portland
Incident Management (Accidents and Near-Accidents, Equipment Failures, Loss of Propulsion, Emergency Communications, Post Incident Information)	1	Starting outreach for committee; some mbs identified Lead: Kate Jackson		SF/ PS/ Portland
Towing Vessel Operations	Draft in progress	Workgroup formed and working on draft. Lead: Dan Nutt		PS
Harbor Depths and Underkeel Clearance	1			SF/ PS/ Portland
Severe Storms/ Heavy Weather	1			PS/ Portland
Aids to Navigation	1			PS/ SF/ Portland
Charts and Publications Required	1.5			PS/ Portland
Automatic Identification System	2			PS
Bridge Team Management	2			PS



Economic and Environmental Impacts	2		SF
General Weather, Currents and Tides	2		SF
Plan Enforcement	2		SF
Substandard Vessel Inspection	2		SF
Tug Requirements / Assist for Tank Vessels	2		PS/ SF/ Portland
Waterways Management	2		Portland
Small Vessels/ Make Way Rule	2.5		PS/ SF
Ballast Water Program	2.5		Portland
Arrival Information/ Advance Notice of Arrival	3		Portland/ PS
Bridges	3		SF
Container Vessel Bunker Barge Safety	3		PS
Contingency Routing	3		SF
Firefighting	3		Portland
Fishing Net Conflict Resolution	3		PS
Geographic Plan Applicability and Information	3		PS/ SF
Harbor Safety Committee Educational Materials	3		SF
Hot Work	3		PS/ Portland
Certificate of Adequacy	4		Portland
Naval Vessels - Naval Vessel Protection Zones	4		PS

STANDARD MANUAL ITEMS		
Introduction/ Executive Summary	HSP Committee draft	SF
Glossary of Terms	HSP Committee draft	PS
List of Acronyms	HSP Committee draft	PS

PS = Puget Sound Harbor Safety Plan
 SF = San Francisco Harbor Safety Plan
 Portland = Old Portland COTP Guidelines