



Lower Columbia Region Harbor Safety Committee

LCRHSC GENERAL MEMBERSHIP MEETING MINUTES

Regular Meeting—September 9, 2015

The regular meeting of the Lower Columbia Region Harbor Safety Committee (LCRHSC) General Membership was held on Wednesday, September 9, 2015 at the Port of Kalama. Vice Chair Fred Myer called the meeting to order at 1025hrs.

In attendance:

Fred Myer, Port of Portland, <i>Vice Chair</i>	Susan Johnson, Oregon Board of Maritime Pilots, <i>Secretary</i>
Erik Swenningson, Port of Kalama	Fred Harding, Shaver Transportation
Dan Jordan, Bar Pilots	Ernie Quesada, Clean Rivers Cooperative
Mike Titone, Bar Pilots	Scott Ferguson, WA Dept. of Ecology
Heather Stebbings, Pacific NW Waterways Assn	Dale Jensen, WA Dept. of Ecology
Steve Woods, Columbia River Pilots	Cale Karrick, Transmarine
Hans Meere, EGT	Mike Zollitsch, Oregon DEQ
Andy Meyer, Columbia River Yachting Assn.	LCDR Laura Springer, USCG
Ashley Helenberg, Port of Longview	Kate Mickelson, Columbia River Steamship Operators' Assn.
Ed Irish, Tesoro	Sam Shogren, Shogren Consulting Group
Kevin Buffum, PTSI	David Konz, Tidewater
Bruce Reed, Tidewater	Capt. Sencer Under, NCB
Laura Springer, USCG	Pat Ropp, USCG
Randy Clark, USCG	

The meeting was called to order by Vice Chair, Fred Myer.

1. Review of Minutes:
 - a. Minutes of the July meeting were accepted by the General Membership and are available for further review on the website.
2. Administrative Update:
 - a. Bekah Canfield spoke briefly about the need to reschedule the November meeting due to Veteran's Day. The meeting will still be held in November and will still be located at the Portland Spirit. A Doodle request will be sent out in the week following the meeting for arrangements.
 - b. Update on budget and contact list management
Rebekah Canfield, LCRHSC Administrator gave a brief update on the status of the 2015 Budget. Currently, LCRHSC has raised enough funds to cover

administrative costs for the year but still has 45% of funds estimated left to raise. Officers will be conducting outreach to members and companies that have not yet contributed. Fundraising focus is shifting to the National Harbor Safety Conference. It was suggested that a reminder letter for dues be sent out; Bekah Canfield will follow up with Officers.

Contact list management is a big priority for the LCRHSC and Rebekah will be working with members to curate a list and send mass emails and calendar requests using both the website and Constant Contact. Rebekah will continue to work with Officers to identify a schedule for Board-specific announcements and information releases. Rebekah will also develop a survey to distribute to the Managing Board and the General Membership regarding contact preferences and updates.

3. National Harbor Safety Conference 2016:

- a. A review of the conference call minutes from the National Harbor Safety Committee Planning Committee was discussed. Fundraising continues to be one of the major priorities. An overall conference theme and the themes for the breakout sessions are still being developed.

4. Review of Active Working Committee Reports:

Written reports were attached to the meeting packet and were briefly presented by subcommittee chairs.

- a. CRVTSA: The new subcommittee, "Columbia River Vessel Traffic Safety Assessment" was created with a quorum of the managing board via email vote August 20th. The first meeting has been held and the scope of the committee is still being established.
 - i. Some discussion centered on the potential addition and outreach to NGOs and Tribal representatives to the committee. Suggestions will be discussed at future subcommittee meetings and will report back to the Managing Board.
- b. Anchorages (Steve Woods): Capt. Woods spoke briefly regarding the current environmental study for new anchorages that is being undertaken by the USCG and the need for new anchorages on the river system.
- c. Extreme Water (Jon Gornick via Fred Myer): The flows are still at record lows for this time of year. Nothing further to report.
- d. Harbor Safety Plan Update (Kate Mickelson):
 - i. The Incident Management Guidelines, Towed Barge Guidelines (Lower River), Required Charts and Publications chapters were all accepted as amended by the Managing Board. Dan Jordan was added to the subcommittee.
 - ii. The goal of the Harbor Safety Plan Update Subcommittee is to have all chapters of the plan reviewed and approved by March 9, 2016.

- e. Make Way (USCG): The Buoy 10 combination of USCG personnel, USCG Auxiliary and Sheriff was successful. The subcommittee will be looking at deadship tow guidelines next.
 - f. Outreach (Heather Stebbings): No report. Fred Myer announced that parties interested in touring the Dredge Oregon should contact him for a one day tour.
5. New Business/Good of the Order: None
6. Motion to Adjourn: General Membership Meeting adjourned at 1145hrs.

The next (and final) meeting of the LCRHSC will be held in November aboard the Portland Spirit.