



Lower Columbia Region Harbor Safety Committee

LCRHSC MANAGING BOARD MEETING MINUTES

Regular Meeting—November 10, 2015

The regular meeting of the Lower Columbia Region Harbor Safety Committee (LCRHSC) was held on Tuesday, November 10, 2015 at the Portland Spirit. Chair Kirk Bonnin called the meeting to order at 0915.

Managing Board Members in attendance:

Kirk Bonnin, <i>Chair</i>	Susan Johnson, Oregon Board of Maritime Pilots, <i>Secretary</i>
Fred Meyer, <i>Vice Chair</i>	Dan Jordan, Bar Pilots
Andy Meyer, Columbia River Yachting Assn.	Duffy Daniels, Wilhelmsen
Steve Woods, Columbia River Pilots	Cale Karrick, Transmarine Navigation
Hans Meere, EGT	Scott Ferguson, WA Dept. of Ecology
Mike Zollitsch, Oregon DEQ	Holly Robinson, Maritime Fire and Safety Assn.
Fred Harding, Shaver Transportation	Heather Stebbings, Pacific NW Waterways Assn
Dennis Corwin, Portland Spirit	Josh Nichols, Tidewater
Eric Burnette, Oregon Board of Maritime Pilots	Jon Gornick, Army Corps of Engineers
Laura Springer, USCG MSU Portland	Ernie Quesada, Clean Rivers Cooperative

Not in attendance (1 representative per company): Jim Townley, PIE; Lars Uglum, Port of Vancouver USA;

Also in attendance: Rebekah Canfield, LCRHSC Administrator, Merchants Exchange; Crescent Moegling, NOAA; Ken Lawrenson, USCG; Laura Springer, USCG; Mark Hails, Columbia River Bar Pilots; Mike Titone, Columbia River Bar Pilots; Randy Clark, USCG.

The meeting was called to order by Chair, Kirk Bonnin.

Minutes

1. Review of Minutes

Approval of the Minutes from the September 2015 were deferred to email due to a technical difficulty with the packet send out.

2. Administrative Update

- a. Bekah Canfield spoke briefly about the technical difficulties resulting in the delay in meeting packet distribution and the steps that are being taken to remedy that. The 2016 Meeting Schedule was established along with a call for 2016 meeting hosts.

b. Update on budget and contact list management

The 2016 Budget and 2016 Service Agreement with the Merchants Exchange is under review by the LCRHSC Executive Committee. An update will be given to the Board at the January meeting. Fundraising continues to focus on the National Harbor Safety Committee Conference.

Contact list management continues to be a priority for the LCRHSC and Rebekah will be working with members to curate a list and send mass emails and calendar requests using both the website and Constant Contact. Rebekah will continue to work with Officers to identify a schedule for Board-specific announcements and information releases.

3. Nominating Committee Report: 2016 Slate of Officers

a. The Nominees for 2016 are as follows:

- i. Chair: Fred Myer, Port of Portland
- ii. Vice Chair, Cale Karrick, Transmarine
- iii. Secretary, Susan Johnson, Oregon Board of Maritime Pilots.

b. A motion was made and duly seconded to accept the slate as presented. Upon a unanimous vote of the quorum of managing board members present, the 2016 Slate of Officers was elected.

4. National Harbor Safety Conference 2016:

a. A review of the conference call minutes from the National Harbor Safety Committee Planning Committee was discussed. Fundraising continues to be one of the major priorities. An overall conference theme and the themes for the breakout sessions are still being developed.

5. Review of Active Working Committee Reports:

Written reports were attached to the meeting packet and were ready to be presented to the General Membership Meeting.

6. Harbor Safety Plan Update

a. Approval of the Plan Updates was deferred to an email vote due to technical difficulties preventing all members of the Managing Board from reviewing.

b. The goal of the Harbor Safety Plan Update Subcommittee is to have all chapters of the plan reviewed and approved by March 9, 2016.

7. New Business/Good of the Order: None

8. Motion to Adjourn

Managing Board meeting adjourned at 1005hrs. m/s/a