



Lower Columbia Region Harbor Safety Committee

General Membership Meeting Minutes

1000 - 1200
September 8, 2010

Venue: Marine Safety Unit Portland
6767 North Basin Ave
Portland, Oregon

Training Room



1003 Call to Order

Roll Call

Attendance Report					
Member	Alternate	Present	Member	Alternate	Present
Paul Amos	Steve Woods	PA Present	Kristin Meira	Glenn Vanselow	Not Present
Ernie Quesada		Not Present	Pete Pawlicki		Present
Chip Boothe	Bob Troyer Diane Butorac	DB Present	Peter Richards	John Withers	Not Present
Dennis Corwin			Steve Shaver	Robert Rich Fred Harding	Fred Harding
Eric Burnette	Sebastian Degens	EB Present	Jim Townley	Audrey Gurule	Not Present
Roman Geigle	George Birch	RG Present	Lars Uglum		Present
Dan Jordan	Gary Lewin	DJ Present	Michael Zollitsch	Garret Wickham	MZ Present
Heather Moats	Patrick Grill	Not Present	Melissa Huska		Present
Tom Markgraf		Not Present	Jaime Sayers		Present
Hans Meere		Present	Jon Gornick	Michael Ott	MO Present
Guests in Attendance					
Name	Organization	Name	Organization		
CAPT Doug Kaup	COTP, USCG Sector Columbia River	CDR Jeff Ramos	USCG District 13, Inspections & Investigations		
CAPT Leonard Tumbarello	Deputy, Sector Columbia River	CDR Peloquin	USCG District 13 Waterways Management Staff		
CAPT Daniel LeBlanc	CO MSU Portland				

Introductions

Officers

- Chair Dan Jordan
- Vice Chair Hans Meere
- Secretary MST1 Jaime Sayers

Managing Board and General Members

Guests



Old Business

Review of Minutes from General Membership Meeting 07-14-10 - Dan Jordan.

New Business

LCDR Williamson, Chief of Prevention, MSU Portland, and MST1 Jaime Sayers, MSU Portland Waterways Management Division, gave quick briefs of Coast Guard activities that have occurred since the last meeting of the LCRHSC.

Chairman Dan Jordan opened a discussion about the size of the Managing Board. The lengths of time people are on the board and who is on the board was discussed. The topic of adjusting the number of people needed to have a quorum was discussed.

It was suggested that some members of the Managing Board be asked to switch from being voting members to participating as liaison positions or asked to return to the General Membership. It was suggested to look at the attendance over the previous 12 months to determine who has been available to attend the meetings at least 50-60% of the time and having those members as the managing board. The appropriateness of sending out a letter to all managing board members to assess their involvement in the committee and to determine if they need to become an alternate and have their alternate move up as a primary member.

It was discussed that we may need to send out an invitation to the General Membership to solicit for members interested in being a part of the Managing Board.

Working Committees Reports

Anchorage – Eric Burnette

The Port of Portland will be going before ICRA to request approximately \$130,000 to help fund the remainder of the feasibility study. A letter to the ICRA of support and information on the necessity for the stern buoy project was discussed.

Bridges Committee -

The Columbia River Pilots are still drafting a letter in regards to the lack of abutments around the piers of the Longview bridge.

It was reported that there is a proposal to replace the Hood River Bridge with a new bridge that will have horizontal clearance of 450' and a vertical draft of 80'.

Extreme River Levels - Eric Burnette

It was reported that the National Weather Service had a broadcast being sent out warning mariners of the extreme low river levels during the last low water period.



Harbor Safety Plan – Diane Butorac

The HSC agreed that the foundation of the Harbor Safety Plan was completed and discussed various ways to publicize it. The following methods were agreed upon:

- Distribute using the HSC email list to industry and stakeholders
- PIO USCG would put the information in the Coast Pilot and possibly in the LNM
- Jaime would look to add information on this to the Makeway flyer
- Develop a flyer with information on the plan. Diane asked for photos and it was decided to add information on attending General Membership meetings
 - USCG Aux and Power Squadron would provide flyer as handout
 - Provide flyer to Oregon State Marine Board

The next two chapters in development are Severe Weather and Makeway. Stu Richards and Lt Huska are the lead for the Makeway chapter with workgroup members of Dan Jordan and Roman Geigle. The Severe Weather chapter workgroup members are Paul Amos, Dan Jordan, Eric Burnette, and someone to be assigned from USCG Response.

Make-Way

Updating notes for Makeway say the flyer. Issues to include in the HSP chapter should include sound signals and VHF use, the ticketing process, and identification of key areas like Buoy 10 and off Cape Disappointment.

Outreach

Suggestions were requested on how best to publicize the HSP and formally announce the existence of one in this port.

Hans Meere, Vice Chair, suggested using a distribution list that the Merchants Exchange has to publicize the plan.

The suggestion was made to add an announcement to the Coast Pilot. Another suggestion made was to have a statement about it on the Make-way hand out used in the area and have the Auxiliary or Power Squadron hand it out. Fliers could be given out at boat shows as well as during routine make way activities.

Finance – nothing to report

Request for Public Comment

CDR Zamperini discussed the issue of dredging the anchorages and who funds that activity. Eric Burnette, Port of Portland, suggested talking to the Pacific Northwest Waterways Association about finding funds to allocate to the CG and then the money can work with the Army Corps of Engineers to have the dredging work completed on the anchorages.

Paul Amos with the river pilots opened a discussion on the lack of gangways for safe egress of vessels as they come into port. At times Pilots are made to stay onboard the vessels



for hours after docking or to disembark from the vessel in an unsafe manner. The Pilots have also been required to make preparations to have a gangway at the dock as they are directing the vessel while underway on the river. It was requested to be added to the November meeting.

For the Good of the Order

Schedule and Place for Next Meeting and Request for Host for Next Meeting

Next meeting is to be held in Portland to facilitate the election of new officers.

Motion to Adjourn at 1151